



Local Assistance Division Newsletter

UPDATES & REMINDERS



Annual Local Programs Workshop



Hotel Roanoke
October 4—6, 2022

The Local Programs Workshop provides up to 12.6 professional development hours for attendees. General registration opens the week of July 25th. Please visit the Local Programs Workshop webpage for registration details, schedule, and more!

Sponsorship Opportunities— **LIMITED AVAILABILITY!**

There is a limited number of sponsorships available. If you are interested in sponsoring the 2022 Local Programs Workshop, please check out the “Sponsorship” section on the workshop [webpage](#) for more details of the benefits of each sponsorship level and availability.

Project Showcase

As part of the Local Programs Workshop, there will be a project showcase to highlight locally administered projects. Please visit the “Project Showcase” section of the workshop [website](#) for more information on how to submit your successful locally administered project(s) to be featured!

Mobile Workshops

This year there are five different options for mobile workshops. For more information on these mobile workshops, check out the “Mobile Workshop and Other Events” section on the workshop [webpage](#). If you are interested in participating in a mobile workshop, you can add it during your workshop registration process for an additional \$12.

Updates & Features

Updates & Reminders
Page 1 & 2

June and July 2022 VDOT
VHSIP Systemic Workshops
for Localities
Page 3

Updated Form FHWA
-1273
Page 3

Funding
Page 4-5

Locally Administered
Project Performance FY22
Update
Page 6



Qualification Program Updates

New Dates Added!

The Qualification Program recently added more instructor-led classroom sessions through the end of July 2022. Local Assistance Division is excited to announce that the August session is being offered in Charlottesville. Visit the [Qualification Program website](#) to register for an upcoming class or for more information.

- [Thursday, August 25, 2022 \(In-Person\)](#)
- [Wednesday, October 26, 2022 \(Hybrid Class\)](#)
- [Tuesday, December 6, 2022 \(Hybrid Class\)](#)

Three Year Re-Certification

The Qualification Program is reaching the three year mark this coming fall. Those who qualified in 2019 will receive an email late this summer explaining the process on how renew. This process will be much less time consuming and easier to fit in your day. If there are any questions or concerns, please contact Traci Luu at traci.luu@vdot.virginia.gov.

Project Information Report



See your project and program at a glance with the new [Project Information Report](#) in Power BI. It is an easy to use interface that offers a wealth of project information including schedule milestones, phase estimates, current expenditures, approved allocations, and dashboard metrics. The new report also offers an export feature for further analysis. More information is available on Local Assistance Division's external [Locally Administered Projects page](#).

JUNE AND JULY 2022 VDOT VHSIP SYSTEMIC WORKSHOPS FOR LOCALITIES

The Virginia Highway Safety Improvement Program (VHSIP) will be accepting applications from localities for safety funding to be applied on locally-owned and locally-maintained roadways. Specifically, the VHSIP is promoting six safety countermeasure initiatives for funding which can be found on the VDOT [VHSIP Home Page](#). In preparation for submitting these applications, VDOT's Traffic Engineering Division will be hosting two workshops in June and July to provide additional information and training to support localities in applying for VHSIP funding.

Workshop #2: **Tuesday, July 26th, 2022 from 1:00pm to 2:30pm EDT** covering topics such as:

- How to request credentials to acquire access to SMART Portal?
- How to fill out the Excel Version of the VHSIP Application?
- How to fill out the SMART Portal VHSIP Application?

Click [here](#) for Workshop #2.

VHSIP offers email notifications. Sign up [here](#) to be notified of revised guidance, program updates, training opportunities, and more.

UPDATED FORM FHWA-1273A

The [Form FHWA-1273, "Required Contract Provisions Federal-Aid Construction Contracts"](#) has been updated and final notice of availability has been published in the [Federal Register on July 5, 2022](#). The updated Form FHWA-1273, along with a Section-by-Section summary of the changes to the form are now accessible on Federal Highway Administration's (FHWA) website at <https://www.fhwa.dot.gov/construction/cqit/form1273.cfm>.

Per the Federal Register notice, the updated Form becomes effective September 6, 2022.

- Contracting agencies may begin using the new Form FHWA-1273 immediately at their option where bids or responses are due prior to the effective date, September 6, 2022.
- Contracting agencies must include the new Form FHWA-1273 in all Federal-aid construction contracts where bids or responses to solicitations are due on or after the effective date, September 6, 2022.

The requirement to use the new Form FHWA-1273 does not apply to pre-existing contracts.



FUNDING UPDATES

Transportation Alternatives Program Update

The Commonwealth Transportation Board (CTB) formally approved the FY2023 and FY2024 Transportation Alternative (TA) project selections in June. This includes an additional \$16M in federal FY2022 uplift funding. The total requested amount for this funding cycle was over \$114M in federal funding. Of the 126 applications considered, 81 were selected. Of those, 89% were fully funded based on the amounts requested in the applications. The Local Assistance Division (LAD) will begin drafting project agreements for these awards in the upcoming months and plans to have all agreements out to the localities for signature by October 1st. The CTB policy of four-years to begin construction makes the quick execution of the project agreements critical to the success of the selected project. To find the complete list of project selections and award amounts, please visit the Transportation Alternatives Program's [website](#).

Good News! Passage of the Bipartisan Infrastructure Law (BIL) provides increased federal funding for the TA program in years to come. For more information, please visit the [Bipartisan Infrastructure Law](#).

Local Pavement Assessment

Under the authority of SB30, Item 456 G, the Department of Transportation has been tasked with evaluating the conditions of city maintained streets. This analysis began in May 2022 and will be performed by Fugro Services, the Department's road condition survey contractor. The evaluation will assess the conditions of both pavement and bridges. There will also be a review of the current formula used for distributing city street payments comparing age, condition, and vehicle miles traveled per mile of payments. Please expect to see pavement data collection vehicles working on all city and town streets, which are locally maintained. As more information is available, the Local Assistance Division (LAD) will continue to share updates on findings. The evaluation will be complete by December 1, 2023.

Revenue Sharing Update

FY2023 Application Cycle

At its June 21st meeting, the Commonwealth Transportation Board (CTB) approved the Revenue Sharing Program allocations based on applications received for inclusion in the FY2023 SYIP. Funds were allocated in FY2025 and FY2026. Each application was reviewed for a determination of eligibility and prioritized according to criteria established under Section 33.2-357 of the Code of Virginia with funding recommended according to program guideline procedures. The total budget along with funds that have previously been de-allocated by the CTB provided \$223.6 million in state matching funds.



Application requests for the two fiscal years exceeded the available amount of funding. Therefore, according to guideline procedures, locality requests for projects that meet the first priority criterion were recommended for full funding. In addition, each locality's total project request, up to \$1 million, for applications meeting the second priority criteria were recommended for funding. However, locality total requests exceeding \$1 million for projects meeting second priority criteria were pro-rated at approximately 79%, as the available funding will have been exhausted. The list of requests, which includes the priority status, is posted on the Local Assistance Division [website](#) upon CTB approval.

FY2024 Application Cycle

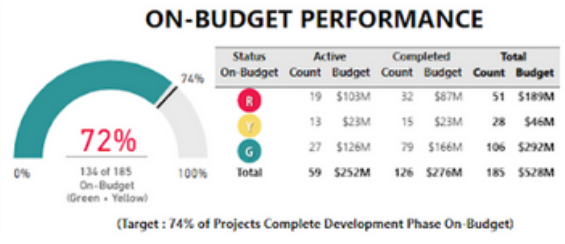
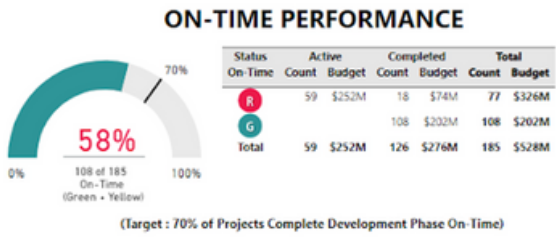
The next application period for Revenue Sharing funding will begin in 2023 for inclusion in the FY2025 SYIP. Solicitation for applications will be in the Spring of 2023 and will be for funding allocated in FY2027 and FY2028. Applicants are reminded, as a requirement per the Code of Virginia, in order for a new project to be classified as Priority 2, it must be established to meet a need in the Statewide Transportation Plan (or, VTrans) or be identified as a specific line item in the locality's approved capital improvement plan (CIP) at the time of application submittal. Now is the time to start planning for the next cycle!

De-Allocation

Virginia Department of Transportation's (VDOT's) Local Assistance Division (LAD) has begun its review of project candidates for the annual deallocation process for the Revenue Sharing Program. Any project that has not been initiated within two fiscal years of receiving the allocation, has not incurred expenditures within the past 24 months, or has been completed for six months and has a surplus is a candidate for the deallocation of funds. Localities with existing projects are strongly encouraged to ensure these projects are progressing and funding is being spent within the established timeline. More information on the deallocation process can be found on our [website](#).

LOCALLY ADMINISTERED PROJECTS PERFORMANCE FY22 UPDATE

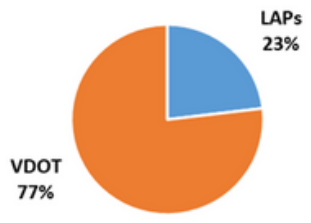
Dashboard performance snapshot FY2022 Q3



Note: As of 06/30/22

Size of the Locally Administered Program

Active VDOT vs. LAP Percent of CN
\$19,391,565,097 TOTAL CN \$ Value



Active VDOT vs. LAP Percent of CN
Projects
3,549 TOTAL Projects

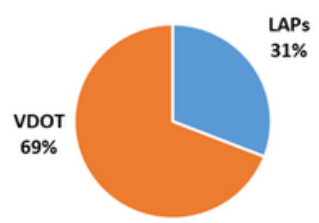
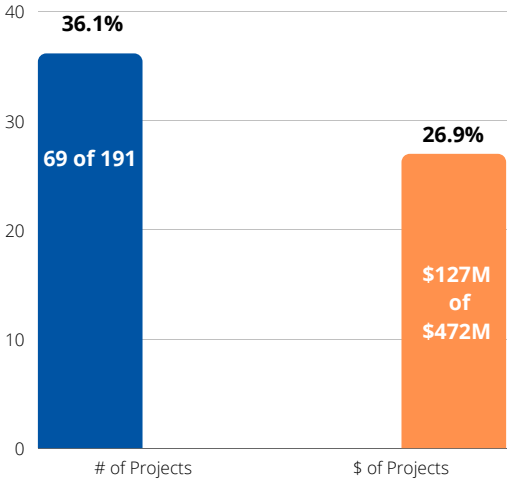


Chart 1: LAD versus VDOT Admin program sizes. Please note active projects are locally administered projects that are under development or construction in the project pool and do not include the following status: "cancelled," "waiting financial closure," or "monitoring funds." The chart above also excludes mega projects.

CY22 LAP Commitments

CY22 LAP Commitments



The Commitment List tracks planned calendar year (CY) advertisement commitments for the locally administered projects. At the beginning of CY2022, localities planned to advertise 191 projects with an estimated \$472M CN value. To date, 69 projects have been advertised with a CN value of \$127M. For more information and baseline comment reports, please visit the following website.

https://www.virginiaodt.org/business/locally_administered_project_construction_advertisement_commitments.asp

Note: As of 06/30/22